

4. RFP No. F2024133 - Annual Contract for Financial Audit of Tarrant County - County Administrator's Office - Weaver and Tidwell, L.L.P. - Per Contract Terms



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 5

DATE: 09/04/2024

**SUBJECT: RFP NO. F2024133 - ANNUAL CONTRACT FOR FINANCIAL  
AUDIT OF TARRANT COUNTY - COUNTY  
ADMINISTRATOR'S OFFICE - WEAVER AND TIDWELL,  
L.L.P. - PER CONTRACT TERMS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. F2024133, Annual Contract for Financial Audit of Tarrant County, for the County Administrator's Office, to Weaver and Tidwell, L.L.P. at the per contract terms.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred twenty-four (424) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 20, 2024 was attended by six (6) vendors as well as representatives from the County Administrator's Office, the Auditor's Office, and Purchasing. Four (4) proposals and three (3) no-bids were received.

Proposals were evaluated by the County Administrator's Office, the Auditor's Office, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

Proposals from Crowe LLP and Forvis Mazars LLP were deemed non-responsive for failure to provide pricing for all items as required.

Weaver and Tidwell, L.L.P. was invited to submit a Best and Final Offer on August 1, 2024. This resulted in a potential savings of \$167,100.00 over the life of the agreement (five (5) years) from an originally submitted price of \$2,265,590.00 over the life of the agreement.

The proposal received from Weaver and Tidwell, L.L.P. meets all specifications and is acceptable to the County Administrator's Office.

The term of the contract is twelve (12) months, effective October 21, 2024, with four (4) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	James Bocks, CPPB Chris Lax, CPSD, CPSM, CPCP
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## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 09/04/2024 PAGE 2 OF 5

The purpose of this contract is to complete an external audit of Tarrant County's financial systems and internal controls.

Therefore, it is the joint recommendation of the County Administrator's Office and Purchasing that award RFP No. F2024133, Annual Contract for Financial Audit of Tarrant County, be awarded to Weaver Tidwell, L.L.P. at the per contract terms.

### **FISCAL IMPACT**

Audit reports fees for grants, programs, or corporations are allocated for payment as follows:

Grants/Programs /Corporations	Amount	Account
TJJD	\$17,500	562011/Grant-2004/2610110000/P0050-2025
TCESD	23,500	TCESD will be invoiced separately
CSCD	19,500	562011/GCJAD-2004/2510100000/C0010-2025
TCHAO	1,900	562011/Grant-2004/5590100000/R0014-2025
TCHFDC**	3,500	208000/10000-2025 TC Health Facilities
TCCEFFC**	3,500	208000/10000-2025 TC Cultural Education Fac.
TCHFC**	3,500	108699/10000-2025 TC Housing Finance Corp
TCIDC**	500	108699/10000-2025 TC Industrial Development Corp.
General Fund	<u>331,900</u>	562011/10000-2025/1140100000
	\$405,300	

*\*\*TCHFDC, TCCEFFC, TCHFC and TCIDC audit fee rate is included in the County's Financial audit fee, but will be reimbursed from the appropriate entities.*



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024133 - Annual Contract for Financial Audit of Tarrant County - County Administrator's Office - Weaver and Tidwell, L.L.P. - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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RFP No. F2024133 Annual Contract for Financial Audit of Tarrant County

**AWARD**

Evaluation Criteria	Max. Points	Weaver and Tidwell, L.L.P. Fort Worth, TX HUB - No	Lawrence J Beardsley CPA, PLLC Arlington, TX HUB - No
Company Experience & Preparedness	15	<u>13.75</u>	2.08
Service Summary	30	<u>24.28</u>	13.57
Work Product Samples	5	<u>3.89</u>	2.64
Vendor Staffing Plan	10	<u>8.33</u>	5.00
Pricing	35	<u>35.00</u>	28.17
References	5	<u>4.00</u>	4.00
Total Score	100	<u>89.25</u>	55.46

Notes: Responses from Forvis Mazars LLP and Crowe LLP were deemed non-responsive for failing to bid on all items as required. No bids were received from CSI Leasing, Inc, Deloitte & Touche LLP, and Clifton Larson Allen LLP



## TARRANT COUNTY

August 16, 2024

Kandice S. Boutté  
Chief of Staff  
Tarrant County Administrator

James,  
Tarrant County Administrator's Office has reviewed the responses to RFP No. F2024133 Annual Contract for Financial Audit of Tarrant County. We have determined that Weaver and Tidwell, L.L.P. meets the listed requirements.

We would like to recommend that the award for this RFP go to Weaver and Tidwell, L.L.P.

Sincerely,

A handwritten signature in black ink that reads "Kandice S. Boutté". The signature is written in a cursive style with a large initial 'K'.

Kandice S. Boutté  
Chief of Staff  
Tarrant County Administrator's Office