

2. Approval of Amendment No. 4 to the Program Year 2020 Emergency Solutions Grant – CARES Act Program Contract between Tarrant County and Tarrant County Hands of Hope for Street Outreach Related to COVID-19 Response



**COMMISSIONERS COURT  
COMMUNICATION**

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 7

DATE: 08/20/2024

**SUBJECT: APPROVAL OF AMENDMENT NO. 4 TO THE PROGRAM YEAR  
2020 EMERGENCY SOLUTIONS GRANT–CARES ACT PROGRAM  
CONTRACT BETWEEN TARRANT COUNTY AND TARRANT  
COUNTY HANDS OF HOPE FOR STREET OUTREACH ESSENTIAL  
SERVICES RELATED TO COVID-19 RESPONSE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Amendment No. 4 to the Program Year (PY) 2020 Emergency Solutions Grant–CARES Act (ESG-CV) Program Contract between Tarrant County and Tarrant County Hands of Hope for Street Outreach Essential Services related to the COVID-19 response.

**BACKGROUND**

Hands of Hope provides Street Outreach Essential Services which meets the immediate needs of people experiencing homelessness in unsheltered locations by connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law, providing supplemental funding allocations to Tarrant County as an Urban Entitlement County.

On May 5, 2020, the Commissioners Court, through Court Order #132721, approved the 2020 Action Plan which included provisions for the Tarrant County ESG-CV program.

On March 9, 2021, the Commissioners Court, through Court Order #134947, approved the initial contract between Tarrant County and Tarrant County Hands of Hope for funding in the amount of \$111,090.00 for the provision of Street Outreach Services and Supply Expenses related to the COVID-19 response.

On April 12, 2022, the Commissioners Court, through Court Order #137883, approved Amendment No. 1, increasing funding to \$141,090.00 and extending the contract through September 30, 2022 to align with guidance received from HUD.

On September 13, 2022, the Commissioners Court, through Court Order #139092, approved Amendment No. 2, extending the contract through September 30, 2023 to align with guidance received from HUD.

SUBMITTED BY:	Community Development	PREPARED BY: APPROVED BY:	Janel Holt James A. McClinton
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# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 08/20/2024 PAGE 2 OF 7

On November 1, 2022, the Commissioners Court, through Court Order #139558, approved Amendment No. 3, increasing funding to \$309,090.00 and extending the contract through June 30, 2024 to align with guidance received from HUD.

With approval of Amendment No. 4, Tarrant County will provide Tarrant County Hands of Hope with \$5,305.05 in additional unallocated ESG-CV grant funds to close out this grant. The unallocated ESG-CV funds will be used to reimburse costs allocated during the service term. Total reimbursement will not exceed \$314,395.05.

This agreement covers eligible services provided by Tarrant County Hands of Hope during the period of March 1, 2020 through June 30, 2024. Final reports must be received by Tarrant County by September 30, 2024.

The Criminal District Attorney's Office has reviewed this contract as to form.

## **FISCAL IMPACT**

Costs associated with administration of this contract are paid with grant funds through Grant #E-20-UW-48-0001-CV. There are no match requirements.



**TARRANT COUNTY**  
COMMISSIONERS COURT

ADMINISTRATOR'S OFFICE  
COMMUNITY DEVELOPMENT DIVISION

August 6, 2024

**Tarrant County Hands of Hope**

Attn: John Ramsey  
6025 Huddleston St.  
Haltom City, Texas 76137

RE: Amendment No. 4 to 2020 Emergency Solutions Grant Program – CV Contract Signed on March 9, 2021 (Commissioners Court Order No. 134947)

Dear Mr. Ramsey:

On March 9, 2021, Tarrant County and **Tarrant County Hands of Hope** entered into the above-referenced contract (the "Contract"). By notice of this letter, Tarrant County proposes to amend the Contract concerning the following terms contained within the **Scope of Services** as follows:

**11. SCOPE OF SERVICES**

From the proceeds awarded to the County under the Emergency Solutions Grant – CV Program (the "Grant"), the County will reimburse the Agency a budgeted amount for providing emergency services for the homeless in response to the COVID-19 pandemic. The County will reimburse The Agency for operating and essential service expenses. Eligible expenses include staffing, increased utilities, and supplies for COVID-19 temporary non-medical service delivery at an emergency homeless shelter or through street outreach.

*Approved Budget:* The total project budget for Emergency Solutions Grant Program # E-20- UC-48-0001-CV is \$4,059,159. The County, upon submission of written requests from the Agency, will reimburse the Agency out of the total project budget for allowable expenditures up to, but not exceeding, the following specified amounts:

	<b>Maximum Reimbursement</b>
<b>Emergency Shelter Supportive Services and Operations</b>	<b>\$309,090.00</b>

The County will reimburse the Agency for this service upon timely submission of a monthly statement of expenditures. The County will only reimburse the Agency under this grant for approved eligible expenses as defined by 24 CFR Part 576 and 42 USC § 11375. The County will not reimburse the Agency for ineligible expenses or expenses incurred in excess of the maximum reimbursement amount under the total project budget.

*Match Requirement:* The ESG-CV program requires no match.

This portion of the Contract is hereby amended as follows:

**11. SCOPE OF SERVICES**

From the proceeds awarded to the County under the Emergency Solutions Grant – CV Program (the “Grant”), the County will reimburse the Agency a budgeted amount for providing emergency services for the homeless in response to the COVID-19 pandemic. The County will reimburse The Agency for operating and essential service expenses. Eligible expenses include staffing, increased utilities, and supplies for COVID-19 temporary non-medical service delivery at an emergency homeless shelter or through street outreach.

*Approved Budget:* The total project budget for Emergency Solutions Grant Program # E-20- UC-48-0001-CV is \$4,059,159. The County, upon submission of written requests from the Agency, will reimburse the Agency out of the total project budget for allowable expenditures up to, but not exceeding, the following specified amounts:

<b>Street Outreach Essential Services</b>	<b>Maximum Reimbursement \$314,395.05</b>
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The County will reimburse the Agency for this service upon timely submission of a monthly statement of expenditures. The County will only reimburse the Agency under this grant for approved eligible expenses as defined by 24 CFR Part 576 and 42 USC § 11375. The County will not reimburse the Agency for ineligible expenses or expenses incurred in excess of the maximum reimbursement amount under the total project budget.

*Match Requirement:* The ESG-CV program requires no match.

Tarrant County proposes to amend the Contract concerning the following terms contained within the **Term of Agreement** as follows:

**VI. TERM OF AGREEMENT**

This Agreement shall be for a term of fifty-two (52) months, commencing on March 1, 2020 and terminating June 30, 2024.

Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Registered or Certified Mail, Return Receipt Requested to the other party. All written notices to the County shall be addressed to:

Tarrant County Community Development Division  
Attn: James A. McClinton  
2501 Parkview Drive, Suite 420  
Fort Worth, Texas 76102

Written notice to the agency shall be addressed to:

Tarrant County Hands of Hope  
Attn: John Ramsey  
6025 Huddleston St.  
Haltom City, Texas 76137

This portion of the Contract is hereby amended as follows:

**VI. TERM OF AGREEMENT**

This Agreement shall be for eligible services provided during a term of fifty-two (52) months, commencing on March 1, 2020 and terminating June 30, 2024. Final billing must be received by Tarrant County by September 30, 2024.

Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Registered or Certified Mail, Return Receipt Requested to the other party. All written notices to the County shall be addressed to:

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Attn: John Ramsey  
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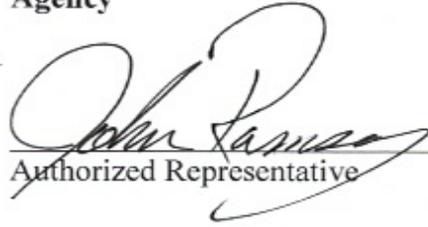
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[END OF AMENDMENTS]

SIGNED AND EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

COUNTY OF TARRANT  
STATE OF TEXAS

Agency

  
Authorized Representative

\_\_\_\_\_  
Tim O'Hare  
County Judge

APPROVED AS TO FORM:

CERTIFICATION OF  
AVAILABLE FUNDS: \$ \_\_\_\_\_

Kimberly Colliet Wesley  
Criminal District Attorney's Office

\_\_\_\_\_  
Tarrant County Auditor

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

1.	Subrecipient Name	Tarrant County Hands of Hope
2.	Subrecipient Unique Entity ID No.	D3F4U4A913D4
3.	Federal Award Identification Number (FAIN)	E-20-UW-48-0001
4.	Federal Award Date	3/27/2020
5.	Subaward Period of Performance Start and End Date	3/1/2020-6/30/2024
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	\$314,395.05
8.	Federal Award Project Description, as required by FFATA	ESG-CV Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2020 Emergency Solutions Grant Program, 14.231
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A