

23. Acknowledgment of Notification of Vendor Name Change of Saratoga Rack Marketing LLC to Tartan Oil LLC



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/18/2024

**SUBJECT: ACKNOWLEDGMENT OF NOTIFICATION OF VENDOR NAME
CHANGE OF SARATOGA RACK MARKETING LLC TO TARTAN
OIL LLC**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court acknowledge notification of vendor name change of Saratoga Rack Marketing LLC to Tartan Oil LLC.

Primary	Tartan Oil LLC
Secondary	Offen Petroleum
Alternate	Senergy Petroleum, LLC

BACKGROUND

On February 21, 2024, the Commissioners Court, through Court Order #142684, approved renewal of Bid No. 2023-070, Annual Contract for Fuel, Countywide, to the following vendors:

Primary	Saratoga Rack Marketing LLC
Secondary	Offen Petroleum
Alternate	Senergy Petroleum, LLC

Tarrant County received notification of the vendor's name change from Saratoga Rack Marketing LLC to Tartan Oil LLC effective June 18, 2024.

Tartan Oil LLC agreed in writing to honor all terms and conditions as stated in the original contract.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY: Purchasing

PREPARED BY: Emily Salter
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: _____ Acknowledgment of Notification of Vendor Name
Change of Saratoga Rack Marketing LLC to Tartan Oil LLC

County Department: _____ PURCHASING

Contact Person: _____ Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: _____ (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.



Dear Ms. Salter:

We at Saratoga Rack Marketing LLC (Saratoga) are proud to introduce our newly rebranded company Tartan Oil LLC ("Tartan"). The re-brand is an effort to combine all Pilot Flying J LLC (Pilot) companies under one umbrella for easier invoicing and unity. In the past few years, we have acquired and incorporated multiple entities under the Pilot umbrella including Pro Petroleum, SC Fuels and Saratoga.

With this information in mind, we respectfully request your agency's agreement and permission to convert the existing Saratoga Rack Marketing LLC and Pro Petroleum LLC brands to Tartan Oil LLC. Please accept this communication as our formal request to make this change to our existing agreement with your organization. Tartan Oil LLC agrees to honor the pricing, terms and conditions for RFB F2023-070.

With your agreement, the Saratoga staff will begin the process of conversion which should occur shortly after all the necessary documents have been completed. Typically, those will include the following:

1. Registration of Tartan Oil, LLC in the agency's supplier portal
2. Purchase Order Modifications
3. Contract Amendments
4. W9, Articles of Incorporation exchange
5. Federal Tax Exemption Documents
6. EFT Agreements if applicable

The noticeable change will be the invoice paper and brand. All pricing, contracts, contacts, payment methods and personnel will remain the same. If there are additional changes specific to your agency, please advise us so that we may make this transition efficient and accurate.

Josh Epperson, Division Director, Government Sales, will continue to be your main point of contact for contract management through this transitional period and your current fueling agreement. If you have questions or concerns, please call or email me directly so that I may answer any questions you may have.

Thank you for your loyal partnership and we look forward to serving you as Tartan.

Josh Epperson

Division Director, Government Sales

Josh.Epperson@tartanoil.com