

4. Approval of Risk Management Board Minutes and Recommended Claims



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 7

DATE: 05/07/2024

**SUBJECT: APPROVAL OF RISK MANAGEMENT BOARD MINUTES AND  
RECOMMENDED CLAIMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve the board minutes and payments of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

**BACKGROUND**

The Risk Management Board held a meeting on Wednesday, April 3, 2024, April 10, 2024 and April 17, 2024. The minutes resulting from these meetings are attached for review.

The claims recommended by the Risk Management Board are as follows:

Harold Conner  
Claim No. 24-10037 (Sheriff)  
\$4,754.00 (Plus Rental and Towing)

On March 27, 2024, a County vehicle made contact with a vehicle belonging to Harold Conner. The Risk Management Board recommends payment of \$4,754.00 plus rental car and towing for this claim.

Shanti Guy  
Claim No. 24-20023 (Sheriff)  
\$570.00

On March 16, 2024, Mr. Guy was released from jail and his money was released to another individual. The Risk Management Board recommends payment of \$570.00 for full and final settlement of this claim.

Austin Bridge & Road  
Claim No. 24-20028 (Precinct 1 Maintenance)  
\$504.61

On March 27, 2024, County equipment made contact with a tire belonging to Austin Bridge & Road. The Risk Management Board recommends payment of \$504.61 for full and final settlement of this claim.

SUBMITTED BY:	Budget and Risk Mgmt	PREPARED BY: APPROVED BY:	Claudia J. Del Toro Castro Travis Yarbrough
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## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 05/07/2024 PAGE 2 OF 7

DeAnn Carlisle  
Claim No. 24-20003 (Precinct 1 Maintenance)  
\$138.33

On October 10, 2023, County equipment damaged a mailbox owned by DeAnn Carlisle. The Risk Management Board recommends payment of \$138.33 for full and final settlement of this claim.

### **FISCAL IMPACT**

Payment of these items will be from Tarrant County's Self-Insurance Funds.



# TARRANT COUNTY

## BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### RISK MANAGEMENT BOARD MEETING

April 3, 2024

### CONSENT MINUTES

#### Consent Packet

In lieu of a regularly scheduled meeting, the following items are presented electronically for your examination. Upon review, please cast your vote electronically via email as soon as possible.

<b>Representatives:</b>	<b>Maegan South</b>	(County Administration)
	<b>Kim Buchanan</b>	(Auditor's Office)
	<b>Joseph Jackson</b>	(Transportation Office)
	<b>Glen Richardson</b>	(Sheriff's Office)

#### I. Approval of March 27, 2024, Consent Minutes

The minutes from March 27, 2024, Risk Management Board were approved unanimously.

#### II. Consideration of Claims

<b>A.</b>	<b>Read's Auto Collision (Supplement)</b>	<b>\$ 1,017.09</b>
	Claim No. 24-10015 (Public Health)	

**Item II A was approved unanimously.**

#### III. Consideration of Services

<b>B.</b>	<b>Occupational Health Centers of the SW, P.A.</b>	<b>\$ 1,894.00</b>
	<i>(Employee Physicals/Account # N01-0020237983)</i>	
	Invoice #325159521	03/21/2024-03/26/2024

**Item III B was approved unanimously.**

#### IV. Next Meeting: Wednesday, April 10, 2024, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403



# **TARRANT COUNTY**

## **BUDGET & RISK MANAGEMENT**

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### **RISK MANAGEMENT BOARD MEETING**

**April 10, 2024**

### **CONSENT MINUTES**

#### **Consent Packet**

In lieu of a regularly scheduled meeting, the following items are presented electronically for your examination. Upon review, please cast your vote electronically via email as soon as possible.

<b>Representatives:</b>	<b>Maegan South</b>	(County Administration)
	<b>Kim Buchanan</b>	(Auditor's Office)
	<b>Joseph Jackson</b>	(Transportation Office)
	<b>Glen Richardson</b>	(Sheriff's Office)

#### **I. Approval of April 3, 2024, Consent Minutes**

The minutes from April 3, 2024, Risk Management Board were approved unanimously.

# RISK MANAGEMENT BOARD MEETING

April 10, Consent Agenda

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## II. Consideration of Claims

A.	<b>1. Read's Auto Collision</b>	\$	<b>4,892.99</b>
	<b>2. IADA Invoice# 000004212IADA1</b>	\$	<b>115.00</b>
	Claim No. 24-10037 (Sheriff)		

**Item II A was approved** unanimously.

## III. Consideration of Services

B.	<b>Occupational Health Centers of the SW, P.A.</b>	\$	<b>1,785.50</b>
	<i>(Employee Physicals/Account # N01-0020237983)</i>		
	Invoice #325178482	03/09/2024-04/02/2024	

**Item III B was approved** unanimously.

C.	<b>PsychScreening</b>		
	Invoice # 961	March 2024	\$
			<b>2,940.00</b>

**Item III C was approved** unanimously.

D.	<b>The Walker Law Firm (Litigation Expense)</b>	\$	<b>450.00</b>
	Claim No. 21-10058 (Sheriff)		

**Item III D was approved** unanimously.

E.	<b>Emerald Reporting Services (Litigation Expense)</b>	\$	<b>1,241.00</b>
	Claim No. 22-20024 (Sheriff)		

**Item III E was approved** unanimously.

F.	<b>1. Veritext (Litigation Expense)</b>	\$	<b>1,210.85</b>
	<b>2. Veritext (Litigation Expense)</b>	\$	<b>1,547.00</b>
	Claim No. 21-20062 (Sheriff)		

**Item III F was approved** unanimously.

## IV. Next Meeting: Wednesday, April 17, 2024, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403



# **TARRANT COUNTY**

## **BUDGET & RISK MANAGEMENT**

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### **RISK MANAGEMENT BOARD MEETING**

**April 17, 2024**

### **MINUTES**

#### **Call to Order**

<b>PRESENT: Representatives:</b>	<b>David Hudson</b>	(Criminal District Attorney)
	<b>Joseph Jackson</b>	(Transportation)
	<b>Robert Cone</b>	(Budget and Risk Management)
	<b>Tina Glenn</b>	(Human Resources)
	<b>Glen Richardson</b>	(Sheriff's Office)

#### **I. Approval of April 10, 2024, Consent Minutes**

Tina Glenn moved for approval of the April 10, 2024, Consent Minutes of the Risk Management Board. Robert Cone seconded; motion carried unanimously.

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**IV. Next Meeting: Wednesday, April 24, 2024, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403**