



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 5

DATE: 10/17/2023

**SUBJECT: APPROVAL OF EXTERNAL LATERAL TRANSFER OFFICER
POLICY REVISIONS – SHERIFF’S OFFICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve revisions to the External Lateral Transfer Officer Policy for the Sheriff’s Office effective October 18, 2023.

BACKGROUND

The External Lateral Transfer Officer Policy was established on September 11, 2021, the policy covers qualified Patrol Division Deputy Sheriff and Detention Officer applicants from other law enforcement agencies.

The Sheriff’s Office is requesting approval to modify the existing External Lateral Transfer Officer Policy. The department is requesting an extension of the policy to qualified applicants for all Deputy Sheriff positions and for 911 Dispatcher positions. The proposed changes provide the department with the ability to offer these applicants a higher starting salary commensurate with their experience. Proposed details of these policy changes are outlined in the attached document.

FISCAL IMPACT

The fiscal impact of this program is unknown as usage is unpredictable. However, funding will be handled through the department’s salary savings.

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| SUBMITTED BY: | Human Resources | PREPARED BY: APPROVED BY: | Anjanie Ramnarine |
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