



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 10/17/2023

**SUBJECT: APPROVAL OF FISCAL YEAR 2024 LEASE AMENDMENTS FOR  
TENANTS AT THE RESOURCE CONNECTION CAMPUS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve the FY 2024 lease amendments for the following tenants located at the Resource Connection Campus:

Cornerstone Assistance Network  
Northern Trinity Groundwater Conservation District

**BACKGROUND**

The Resource Connection is a Special Purpose budget approved each year through the annual budget process. The goal of the Director and the Advisory Board is to keep occupancy cost low while providing an effective, efficient, and safe operating environment. On September 19, 2022, the Advisory Board unanimously voted for an occupancy fee increase, but will continue to seek ways to reduce costs, collaborate with key partners for cost saving measures, and research alternative funding sources and grants for campus projects.

On May 2, 2023, the Commissioners Court, through Court Order #140790, approved the Resource Connection Fiscal Year 2024 and 2025 Occupancy Rate increase of \$2.02, which will be divided over the two (2) fiscal years.

With approval of the attached Amendments, effective October 1, 2023, price per square foot for the above listed tenants will increase by \$1.01 for FY 2024 as follows:

Rent	\$0.34
Utilities	\$0.10
Common Area	\$0.51
Janitorial Fees	\$0.06

**FISCAL IMPACT**

In total, the occupancy rate increase of the attached amendments will generate approximately \$21,798.25 for FY 2024. Funds will be placed in the corresponding Resource Connection accounts as follows:

Building Rental - 471001/3420100000/51100-2024  
Utility Billings - 471008/3420100000/51100-2024  
Other RC Rental (includes Common Area) - 471002/3420100000/51100-2024  
Janitorial/Disposal - 471011/3420100000/51100-2024

SUBMITTED BY: Resource Connection

PREPARED BY: Jamie Willis  
APPROVED BY: