



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 10/17/2023

SUBJECT: BID NO. 2023-150 - ANNUAL CONTRACT FOR ARMORED CAR SERVICES - COUNTYWIDE - GARDA CL SOUTHWEST, INC. - PER UNIT PRICE

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. 2023-150, Annual Contract for Armored Car Services, Countywide, to Garda CL Southwest, Inc. at the per unit price and approve the contract.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred ninety-nine (199) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 22, 2023, was attended by two (2) vendors as well as representatives from the Auditor's Office, the Tax Office, and Purchasing. Three (3) bids were received.

The low bid received from Garda CL Southwest, Inc. meets all specifications.

The term of the contract is twelve (12) months, effective October 30, 2023, with three (3) options for renewal periods of twelve (12) months each.

Armored car services are needed for daily pickup of cash and checks at forty-seven (47) County offices including all Tax Offices, Public Health clinics, County Clerk, Community Supervision and Corrections Department satellite locations, and various other locations that conduct customer-based financial transactions.

Therefore, it is the recommendation of Purchasing that Bid No. 2023-150, Annual Contract for Armored Car Services, be awarded to Garda CL Southwest, Inc. at the per unit price.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed the contract as to form.

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP |
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FISCAL IMPACT

Expenses for last year were approximately \$409,558.32. Services are provided on an as-needed basis. Funding is available in account 565021/Various Funds/Various Cost Centers. All expenses should be expensed to 565021.