



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 10/17/2023

**SUBJECT: APPROVAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN TARRANT COUNTY, D/B/A TARRANT COUNTY
PUBLIC HEALTH AND THE HEALTH AND HUMAN SERVICES
COMMISSION FOR THE LEVEL 3 COMMUNITY PARTNER
PROGRAM**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a Memorandum of Understanding (MOU) between Tarrant County, d/b/a Tarrant County Public Health (TCPH) and the Health and Human Services Commission (HHSC) to Participate in the Level 3 Community Partner Program (CPP).

BACKGROUND

The Community Partner Program (CPP) began in 2012 with a mission to develop and maintain a statewide network of Community Partners (CPs) to assist individuals with applying for and managing medical, nutritional, and cash assistance benefits using the "YourTexasBenefits.com" (YTB) online application website. HHSC benefit programs include Medicaid, Long-term Care Services, the Children's Health Insurance Program (CHIP), Healthy Texas Women (HTW), the Supplemental Nutrition Assistance Program (SNAP), and Temporary Assistance for Needy Families (TANF).

On February 1, 2022, the Commissioners Court, through Court Order #137401, approved an MOU between Tarrant County and HHSC to participate in the CPP as a Level 2 CP location. Level 2 CP locations provide application assistance with the goal of removing and reducing barriers to accessing Texas benefit programs and strengthening relationships with local communities and organizations across Texas, thereby improving health outcomes.

With approval, TCPH will move from a Level 2 to a Level 3 CP location. As a Level 3 CP, TCPH will add Case Assistance, a more in-depth client service that includes creating accounts, benefit renewals, uploading documents, upgrading accounts, resetting passwords, and managing benefits. In addition, as a Level 3 CP, TCPH will provide live assistance for applicants who are inquiring about the status of their applications. Level 3 CP staff are certified by HHSC as Case Assistance Navigators to provide these services. The term of this MOU begins with a fully executed contract through July 31, 2027.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

There will be no fiscal impact to the County's General Fund.

SUBMITTED BY:	Public Health	PREPARED BY: APPROVED BY:	Amanda Campbell
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