



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 10/17/2023

SUBJECT:

**PERMISSION TO TAKE BIDS/RFPS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

**a. Semi-Annual Contract for Copy Paper, Envelopes, and Other Related Products**

Estimated Value - \$78,070.00

Funding is available in various accounts and cost centers.

This semi-annual contract is for the purchase of copy paper, envelopes, and other related products to be used by various County departments. This semi-annual contract sets the price for as-needed purchases.

**b. RFP for Annual Contract for Professional Investigative Services of Applicants for Bondsman License**

Estimated Value - \$10,000.00

Funding in the amount of \$10,000.00 is available in account  
585163/T0700-2024/1140100000.

The purpose of this contract is for the purchase of investigation services of applicants that wish to become bondsmen in Tarrant County. Services provided include investigation of applicant financial solvency and criminal history. This will be used by the Tarrant County Bail Bond Board. The primary department contact for this item is Tom Wilder for the Tarrant County Bail Bond Board.

**c. Annual Contract for Automotive Transmission Repair and Service**

Estimated Value - \$100,500.00

Funding is available in the following accounts:

111600/10000-2024/6840200000

576171/26100-2024/6110300000

523011/26100-2024/6210300000

523011/26100-2024/6310300000

526021/26100-2024/6410300000

This bid is for the repair of transmissions on the County fleet. This will be used by the Precincts and Transportation Services.

SUBMITTED BY: Purchasing

PREPARED BY: Melissa Lee, C.P.M., A.P.P.  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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**d. Purchase of Full-Size New and Used Trucks and SUVs**

Estimated Value - \$152,000.00

Funding is available in account 545051/M0022-2024/2110510000/ GRANT-2004.

This bid will be used to purchase new and used trucks and SUVs for the Sheriff's Office.

### **BACKGROUND**

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

### **FISCAL IMPACT**

There is no fiscal impact associated with this item.