



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 10/03/2023

**SUBJECT: APPROVAL OF TARRANT COUNTY PURCHASING POLICIES  
AND PROCEDURES MANUAL REVISIONS - AMENDMENT OF  
SECTIONS 2, 7, 8, 11, 14, 21, AND 25**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve and accept the amendments of Section 2, Section 7, Section 8, Section 11, Section 14, Section 21, and Section 25 to the Tarrant County Purchasing Policies and Procedures Manual.

**BACKGROUND**

Purchasing hereby submits a recommendation to revise the County Purchasing Policies and Procedures Manual to reflect the amendment to the following Sections:

Section 2	Definition of Terms
Section 7	General Purchasing Policy
Section 8	Specifications
Section 11	Solicitation Requirements For Purchases Exceeding \$50,000
Section 14	Construction Purchasing
Section 21	Procurement Card Procedures
Section 25	Best And Final Offer (BAFO)

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

***Please Note: Due to the volume, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Court's agenda on the Tarrant County Website or in the Commissioners Court records within the County Clerk's Office.***

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Melissa Lee, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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