



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/19/2023

**SUBJECT: APPROVAL OF THE FIRST AMENDMENT TO THE AGREEMENT
BETWEEN TARRANT COUNTY AND THE EIGHTH
ADMINISTRATIVE JUDICIAL REGION OF THE STATE OF TEXAS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve the first amendment to the agreement between Tarrant County and the Eighth Administrative Judicial Region of the State of Texas to employ a part-time Auxiliary Court Coordinator.

BACKGROUND

On November 18, 2014, Commissioner Court through Court Order #118977, approved an agreement pursuant to Texas Government Code, Section 74.050, to assign an Administrative Assistant to the Presiding Judge of the Eight Administrative Judicial Region.

Both parties wish to amend the agreement to assign a part-time Auxiliary Court Coordinator, in addition to the Administrative Assistant, to the Eighth Administrative Judicial Region. The aforementioned staff will remain Tarrant County employees with all the same rights, tenure, and benefits now enjoyed or hereafter granted to Tarrant County employees, subject to the provisions of Texas Government Code, Section 74.101.

The Auditor's Office will invoice the Eighth Administrative Judicial Region for the cost of the Administrative Assistant and the part-time Auxiliary Court Coordinator on a monthly basis. The part-time Auxiliary Court Coordinator will work no more than 104 hours at a rate of \$35.97 per hour each fiscal year.

This agreement will take effect on September 19, 2023.

The District Attorney's Office has reviewed this agreement as to form.

FISCAL IMPACT

The total cost of the part-time position, with benefits, is approximately \$5,317.75. The Administrative Assistant and part-time Auxiliary Court Coordinator's salary, benefits and other expenses shall be paid from the Eighth Administrative Judicial Region fund.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Kandice S. Boutté
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