



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 10/03/2023

**SUBJECT: BID NO. F2023165 - PLAZA BUILDING 3RD FLOOR FURNITURE -
FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT
PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2023165, Plaza Building 3rd Floor Furniture, for Facilities Management, to the following vendors at the per unit price:

Intelligent Interiors, Inc.	Sections 1, 3 and 4
Plano Office Supply Co.	Section 2
Blue Box	Section 5

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Ninety-one (91) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 28, 2023 was attended by thirteen (13) vendors as well as representatives from Facilities Management and Purchasing. Seven (7) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications for each section. Furniture by William Webb withdrew their bid.

Facilities Management and Transportation Services are relocating to the third floor of the Plaza Building.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2023165, Plaza Building 3rd Floor Furniture, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Funding in the amount of \$299,356.02 is available in account 54000/CARPA-2024/5460110210.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Julie Nichols Chris Lax, CPSM, CPSD, CPCP
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