



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/19/2023

**SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT OF THE  
TARRANT COUNTY AUDITOR EXIT PROCEDURES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court receive and file the Auditor's Report of the Tarrant County Auditor exit procedures.

**BACKGROUND**

The former Tarrant County Auditor retired effective July 8, 2023. We conducted selected procedures to provide accountability for the transfer of authority over County assets and fiduciary funds in the County Auditor's safekeeping. These procedures included the removal of the following:

- Security authorizations to electronic computer systems;
- Access to the online banking application;
- Access to County investment accounts;
- Signature authority for all Tarrant County bank and investment accounts, and;
- Authorization to create and close Tarrant County bank and investment accounts.

Based on the results of our procedures, the transfer of authority is complete. Since our procedures were limited in nature, we do not opine on the County's financial statements and internal control structure.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY: APPROVED BY:	Julie K. Hillhouse Kimberly M. Buchanan
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