



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/05/2023

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT  
BETWEEN TARRANT COUNTY, TRANSITIONS RBG, LLC AND  
GALLAGHER BENEFIT SERVICE, INC. FOR TRANSITION  
BENEFITS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a professional services agreement between Tarrant County, Transitions RBG, LLC and Gallagher Benefit Services, Inc. for transition benefits.

**BACKGROUND**

On August 30, 2022, the Commissioners Court, through Court Order #138954, approved an agreement with Gallagher Benefit Services Inc. (GBS) to coordinate and manage an ongoing call center providing Medicare and retirement advisement and employee supplemental benefit enrollment support.

Transitions RBG, LLC (TBG) is the chosen vendor by GBS to provide educational and consultative support to Tarrant County employees who are seeking Medicare, retirement and social security guidance.

If approved, the services to be rendered by the TBG will include:

- Providing support with the process of offboarding from the Tarrant County's health plan;
- Consulting with coordinating benefits, exploring COBRA options, and understanding medical coverage options both pre-65 and post-65;
- Tarrant County and TBG will provide marketing services with details to be determined mutually;
- Consulting with Tarrant County regarding Medicare coordination of benefits and the Medicare Secondary Payer Rule;
- Providing documentation of consultation to employees to enable Tarrant County to track Medicare Secondary Payer protocols and prevent improper funding of savings accounts;
- Facilitating touch point meetings with Tarrant County at mutually agreeable intervals; and
- Providing program-related metrics reports on a monthly basis.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Maila Dumaup Anjanie Ramnarine
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The term of this agreement is July 1, 2023 through December 31, 2025, with an option for renewal for two (2) successive annual terms upon mutual agreement no less than ninety (90) days prior to the expiration of the initial or renewal term. At any time, during or after the initial term, parties may mutually agree to terminate this agreement and, in addition, any party may terminate the agreement, upon at least ninety (90) days prior written notice.

This agreement has been reviewed as to form by the Criminal District Attorney's Office.

### **FISCAL IMPACT**

There is no fiscal impact associated with this item.