



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 4

DATE: 09/05/2023

**SUBJECT: BID NO. 2019-157 - ANNUAL CONTRACT FOR FLEET FUEL CARD  
AND MANAGEMENT SERVICES - COUNTYWIDE - JAMES RIVER  
SOLUTIONS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a contract extension for Bid No. 2019-157, Annual Contract for Fleet Fuel Card and Management Services, with James River Solutions for fifteen (15) days, through September 30, 2023.

### **BACKGROUND**

On June 11, 2019, the Commissioners Court, through Court Order #130386, awarded Bid No. 2019-157, Annual Contract for Fleet Fuel Card and Management Services, Countywide, to James River Solutions at the per unit price.

On May 5, 2020, the Commissioners Court, through Court Order #132745, approved the first renewal option.

On June 22, 2021, the Commissioners Court, through Court Order #135737, approved the second renewal option.

On April 26, 2022, the Commissioners Court, through Court Order #138013, approved the third and final option for renewal.

On June 6, 2023, the Commissioners Court, through Court Order #141025, approved the request to reject all bids received for Bid No. 2023-098, Annual Contract for Fleet Fuel Card and Management Services, because it was determined the specifications were not efficient for the County's business operations.

On June 20, 2023, the Commissioners Court, through Court Order #141137, approved a contract extension for Bid No. 2019-157 for sixty (60) days through September 15, 2023.

The current request is for a continuation of services to allow a transitional period between this contract and the inception of a new award.

James River Solutions notified Purchasing in writing that they agree to the contract extension and that they will extend the same contract terms and pricing through September 30, 2023.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Emily Salter Chris Lax, CPSM, CPSD, CPCP
---------------	------------	------------------------------	---



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 09/05/2023 PAGE 2 OF 4

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve a contract extension for Bid No. 2019-157, Annual Contract for Fleet Fuel Card and Management Services, through September 30, 2023.

### **FISCAL IMPACT**

Estimated expenses for the extension period are approximately \$250,000.00. Services are provided on an as-needed basis. Funding is available in account 576182/10000-2023/6840204000.