



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/19/2023

**SUBJECT: BID NO. F2023194 - ANNUAL CONTRACT FOR FUEL SITE REPAIR
AND SERVICE - COUNTYWIDE - HARPER FUELING SOLUTIONS
LLC - PER HOURLY RATE AND MARKUP FOR PARTS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2023194, Annual Contract for Fuel Site Repair and Service, Countywide, to Harper Fueling Solutions LLC at the per hourly rate and markup for parts.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seventy (70) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Three (3) bids and one (1) no-bid were received.

The low bid received from Harper Fueling Solutions LLC meets all specifications and is acceptable to Transportation Services, Precincts 1, 3 and 4 Maintenance.

The purpose of this contract is to repair and service Tarrant County fuel sites. This contract will be used by Transportation Services and Precincts 1, 3, and 4.

Therefore, it is the joint recommendation of Transportation Services, Precinct 1, Precinct 3, Precinct 4 and Purchasing that Bid No. F2023194, Annual Contract for Fuel Site Repair and Service, be awarded to Harper Fuel Solutions LLC at the per hourly rate and markup for parts.

FISCAL IMPACT

Expenses for last year were approximately \$25,865.70. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in the following accounts:

558097/26100-2024/6110300000 - Precinct 1

558097/26100-2024/6310300000 - Precinct 3

558097/26100-2024/6410300000 - Precinct 4

578021/10000-2024/6840200000 - Transportation Services

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Emily Salter Chris Lax, CPSM, CPSD, CPCP |
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