



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/19/2023

**SUBJECT: RFP NO. 2023-020 - ANNUAL CONTRACT FOR ELECTIONS
CURBSIDE CARTS - ELECTIONS ADMINISTRATION - ELECTION
WORKS, INC. - EXERCISE FIRST OPTION FOR RENEWAL - SAME
CONTRACT TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2023-020, Annual Contract for Elections Curbside Carts, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On December 13, 2022, the Commissioners Court, through Court Order #139957, awarded RFP No. 2023-020, Annual Contract for Elections Curbside Carts, for Elections Administration, to Election Works, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this RFP is for Tarrant County to be able to support the increased number of polling locations with curbside carts, which is required by law to be provided. Having the option to purchase additional curbside carts is paramount to remaining compliant with the law.

The vendor notified Purchasing in writing that they will extend the same contract terms through December 12, 2024. Elections Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that the Commissioners Court approve renewal of RFP No. 2023-020, Annual Contract for Elections Curbside Carts, for another twelve (12) month period.

FISCAL IMPACT

There were no expenses for last year. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in 45100-2024/540000/1420000000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Erik Schiltz Chris Lax, CPSM, CPSD, CPCP
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