



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/19/2023

SUBJECT: **RFP NO. F2023163 - PURCHASE AND UPDATE OF ELECTION EQUIPMENT CONTAINERS - ELECTIONS ADMINISTRATION - ELECTION WORKS, INC.**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. F2023163, Purchase and Update of Election Equipment Containers, for Elections Administration, to Election Works, Inc. for \$1,590,440.00.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seventy-six (76) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. No vendors attended the pre-proposal conference held on June 29, 2023. One (1) proposal was received.

The proposal was evaluated by Elections Administration and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

A Best and Final Offer was then requested from the vendor, which resulted in no reduction in price. The proposal received from Election Works, Inc. meets all specifications and is acceptable to Elections Administration.

Election equipment containers are used to transport and deploy voting equipment for up to ninety (90) early voting locations and three hundred forty (340) election day locations. These containers are built to securely transport this equipment. The current containers used were purchased in 2008 and are approaching the end of useful life. This purchase will provide replacement of the containers the County currently has and still uses, as well as additional new containers to handle the increase in turnout from previous election cycles and for future election cycles.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that RFP No. F2023163, Purchase and Update of Election Equipment Containers, be awarded to Election Works, Inc. for \$1,590,440.00.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
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FISCAL IMPACT

Funding in the amount of \$1,590,440.00 is available in account 540000/45100-2023/1420000000.