



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/19/2023

**SUBJECT: RFP NO. 2018-095 - CASE MANAGEMENT SYSTEMS FOR  
PRETRIAL SERVICES AND CRIMINAL COURTS  
ADMINISTRATION - CRIMINAL COURTS ADMINISTRATION -  
CORRECTIONS SOFTWARE SOLUTIONS, LP - EXERCISE  
SECOND AND FINAL OPTION FOR RENEWAL - SAME  
CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of RFP No. 2018-095, Case Management Systems for Pretrial Services and Criminal Courts Administration, for the second and final optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On November 26, 2019, the Commissioners Court, through Court Order #131673, awarded RFP No. 2018-095, Case Management Systems for Pretrial Services and Criminal Courts Administration, for Criminal Courts Administration, to Corrections Software Solutions, LP.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

This case management software first implemented in 2020 helps Criminal Courts Administration manage specialty courts such as family violence, public safety, mental health veterans' treatment, and drug courts. Features include case tracking, document management, communication tools, and reporting capabilities for case outcomes such as recidivism rates and treatment completion rates.

On March 3, 2020, the Commissioners Court, through Court Order #132135, approved Amendment #1 which initiated movement of data storage from the County's Azure cloud storage to the vendor's Azure cloud storage.

On September 29, 2020, the Commissioners Court, through Court Order #133876, approved a change order to add four (4) additional licenses.

On August 10, 2021, the Commissioners Court, through Court Order #136055, approved an Addendum to the professional services agreement by adding a third-party collection service.

On October 11, 2022, the Commissioners Court, through Court Order #139402, approved the first renewal option.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP
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The vendor notified Purchasing in writing that they will extend the same contract terms through November 25, 2024. Criminal Courts Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Criminal Courts Administration and Purchasing that the Commissioners Court approve renewal of RFP No. 2018-095, Case Management Systems for Pretrial Services and Criminal Courts Administration, for another twelve (12) month period.

### **FISCAL IMPACT**

Funding in the amount of \$57,900.00 is available in account 578025/10000-2024/1810410000.