



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/19/2023

SUBJECT: **RFQ NO. 2023-141 - ANNUAL CONTRACT FOR JUVENILE
FORENSIC ASSESSMENT SERVICES - JUVENILE SERVICES -
VARIOUS VENDORS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFQ No. 2023-141, Annual Contract for Juvenile Forensic Assessment Services, for Juvenile Services, to the following vendors for \$155,000.00 and approve contracts:

Monica Jeter, Psy.D.
Lara Hasting, PsyD PA
DFW Mental Healthcare Services, PLLC
Balance Forensic and General Psychological Services, Inc.
Parnell Ryan, Ph.D.

BACKGROUND

Notice of the County's intent to request qualifications was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred eighty-nine (589) vendors were contacted and requested to participate in this process. All documents pertaining to this RFQ were posted on the Tarrant County website and were downloaded by interested parties. Five (5) responses were received.

Responses were evaluated by Juvenile Services and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFQ. The responses from the vendors listed above meet all specifications and are acceptable to Juvenile Services. The award recommendations were presented to the 323rd District Court and approved on August 4, 2023.

The term of the contract is twelve (12) months, effective October 1, 2023, with two (2) options for renewal periods of twelve (12) months each.

These contracts are for the provision of psychological evaluations and forensic assessment services for clients supervised by Tarrant County Juvenile Services and/or under jurisdiction of the 323rd District Court. These services include standard evaluations for out-of-home placement and treatment recommendations, fitness to proceed, lack of responsibility for conduct, psychosexual evaluations, and discretionary transfers (adult certification) for juveniles pending court dispositions.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPSD, CPCP
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Therefore, it is the joint recommendation of Juvenile Services, 323rd District Court, and Purchasing that RFQ No. 2023-141, Annual Contract for Juvenile Forensic Assessment Services, be awarded to the vendors listed above for \$155,000.00.

The contracts are attached for approval and signature. The Criminal District Attorney's Office has reviewed the contracts as to form.

FISCAL IMPACT

Funding in the amount of \$155,000.00 is available in account 585143/10000-2024/4132500000.