



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/19/2023

**SUBJECT: RFP NO. 2023-119 - ANNUAL CONTRACT FOR INSURANCE  
ELIGIBILITY SOFTWARE - PUBLIC HEALTH - NETWORK  
SCIENCES, INC. - PER CONTRACT TERMS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. 2023-119, Annual Contract for Insurance Eligibility Software, for Public Health, to Network Sciences, Inc. at the per contract terms and approve contract.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred sixty (560) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on April 10, 2023, was attended by three (3) vendors as well as representatives from Information Technology, Public Health, and Purchasing. Three (3) proposals were received.

Proposals were evaluated by Information Technology, Public Health, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

HFMI, LLC was deemed non-responsive for failure to provide all submittal requirements necessary for evaluation, including executive summary, response to RFP requirements and specifications, and project management approach.

The top two (2) vendors were invited to provide demonstrations on June 13 and 14, 2023. The Evaluation Committee then entered contract negotiations with Network Sciences, Inc. and a Best and Final Offer was requested which resulted in no reduction in total price. The proposal received from Network Sciences, Inc. meets all specifications and is acceptable to Information Technology and Public Health.

The term of the contract is twelve (12) months, effective September 19, 2023, with two (2) options for renewal periods of twelve (12) months each.

Insurance eligibility software is a tool to integrate the existing framework to efficiently screen for eligibility and reduce barriers to complex healthcare systems; to increase the number of individuals with access to healthcare programs, thereby improving the overall health outcomes for Tarrant County.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPSD, CPCP
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Therefore, it is the joint recommendation of Information Technology, Public Health, and Purchasing that RFP No. 2023-119, Annual Contract for Insurance Eligibility Software, be awarded to Network Sciences, Inc. at the per contract terms.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed the contract as to form.

### **FISCAL IMPACT**

Year 1 fees are estimated to be \$41,140.00 and are available in account 578025/Grant-2004/F0077-2050/5100101000.

Fees for Years 2 and 3 for user licenses, subscriptions, technical support, and maintenance will be requested in future budgets.