



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/05/2023

**SUBJECT: APPROVAL OF AN ASSIGNMENT OF SPACE AND BUILDING
RENOVATION FOR THE TARRANT COUNTY SHERIFF'S OFFICE
QUARTERMASTER'S UNIT AT THE TARRANT COUNTY
RESOURCE CONNECTION CAMPUS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve an assignment of space and building renovation for the Tarrant County Sheriff's Office (TCSO) Quartermaster's Unit at the Tarrant County Resource Connection Campus, located at 5051 Circle Drive, Fort Worth.

BACKGROUND

The TCSO Quartermaster's Unit is part of the Training and Recruiting Division and is responsible for outfitting new hires and current staff with uniforms and accessories. The Quartermaster's Unit is currently housed in the Sheriff's Office Training Academy located in Building 1500 at the Resource Connection Campus. The current space is 404 square feet and is too small to meet the operational requirements. In addition, the existing space does not allow other required services such as seamstress services, fitting rooms, and a checkout counter for secure transactions. TCSO is requesting an assignment of space for the Quartermaster's Unit to Building 5051 which is currently occupied by the Tarrant County Public Health Department (TCPH).

TCPH currently uses the space in Building 5051 as storage space and intends to vacate and relocate to the Mercantile Partners building at 5001 North Riverside Drive in December of 2023.

Building 5051 will provide 7,200 square feet of ample space and a renovation is requested to meet the operational requirements. The renovation project will include the addition of one (1) wall with one (1) security roll up door, one (1) pass through door to be installed to create a transaction counter, the installation of a security camera system, the installation of security card access for five (5) doors, and the installation of a chain link fence with one (1) walk through gate and one (1) double drive gate for added security.

FISCAL IMPACT

Funding in the amount of \$62,398.00 is available in account 54000/3110502000/45100-2023.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Brad Phelps Michael Amador
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