



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/05/2023

SUBJECT: APPROVAL OF A PROFESSIONAL SERVICE CONTRACT WITH HANFELD HOFFER STANFORD FOR ARCHITECTURAL AND ENGINEERING SERVICES TO EXPAND THE SERVICE BAY AND CONSTRUCT OF A VEHICLE BARN AT THE PRECINCT 2 MAINTENANCE FACILITY

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a Professional Service Contract with Hanfeld Hoffer Stanford (HHS) for architectural and engineering services related to an expansion of the service bay and construction of a vehicle barn at the Precinct 2 Maintenance Facility, located at 1203 East Mansfield Highway in Kennedale.

BACKGROUND

On September 13, 2022, the Commissioners Court, through Court Order #139078, approved the FY 2023 Budget which included approved capital funds to expand the existing service bay and construct a new vehicle service barn at the Precinct 2 Maintenance Facility. The service bay expansion will provide two (2) additional enclosed service bays to store and protect both water and fuel trucks during extreme weather conditions. The vehicle barn was requested to preserve the life span of maintenance vehicles and various equipment from inclement weather and natural element exposure.

On April 26, 2022, the Commissioners Court, through Court Order #138003, approved Request For Qualification (RFQ) No. 2022-098 – Annual Contract for Professional Architectural-Engineering Services, for various Tarrant County projects. With approval of RFQ No. 2022-098, the Facilities Management Department and Purchasing Department were granted approval to utilize the selected firms for indefinite quantities of work, as outlined in the RFQ, at the hourly rates in the respective rate schedules for each firm. Firms are issued a Tarrant County purchase order or are required to sign a contract for individual projects, depending on the type and cost of the work. HHS was one (1) of the firms that received the highest evaluated ratings from the evaluation committee for having qualifications that meet the County's needs for indefinite quantities of work as outlined in the RFQ.

With approval of this Professional Service Contract, HHS will design the expansion of the existing Precinct 2 Maintenance Facility service bay, providing the addition of two (2) 20' x 80' service bays to match the layout of the existing service bay. In addition, HHS will design a 100' x 195' pre-engineered metal building for the new vehicle barn. The scope of services shall include, but are not limited the Design Phase, Construction Documents Phase, Bid Phase and Construction Administration Phase for each project.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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The Criminal District Attorney's Office has reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of \$296,197.50 is available in account 569011/6210200000/45100-2023.