



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/05/2023

**SUBJECT: BID NO. 2023-029 - ANNUAL CONTRACT FOR WINDOW WASHING SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2023-029, Annual Contract for Window Washing Services, for the first optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On December 13, 2022, the Commissioners Court, through Court Order #139959, awarded Bid No. 2023-029, Annual Contract for Window Washing Services, for Facilities Management, to the following vendors:

Primary	Collins Glass Works, LLC, d/b/a Collins Window Cleaning
Secondary	Jack & Joe's Window Cleaning, Inc. d/b/a Squeegee Squad

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

Window washing services are for all interior and exterior windows or designated glass areas in Tarrant County buildings, to enhance the building's appearance and maintain a clean and pleasant environment.

The vendors notified Purchasing in writing that their prices will remain firm through January 4, 2025. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2023-029, Annual Contract for Window Washing Services, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$188,615.00. Services are provided on an as-needed basis. The department has included funding in the FY 2024 budget request.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPSD, CPCP
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