



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/05/2023

**SUBJECT: BID NO. 2022-172 - ANNUAL CONTRACT FOR SAP CONSULTANT SERVICES - INFORMATION TECHNOLOGY - VARIOUS VENDORS - EXERCISE FIRST AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-172, Annual Contract for SAP Consultant Services, for Information Technology, for the first and final optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On September 20, 2022, the Commissioners Court, through Court Order #139191, awarded Bid No. 2022-172, Annual Contract for SAP Consultant Services, for Information Technology, to the following vendors:

Primary	Anand PAG, Inc.
Secondary	Sita Corp
Alternate 1	Miracle Software Systems, Inc.
Alternate 2	V3IT Consulting, Inc.

The awards were based upon low bid meeting specifications and contained an option to renew for one (1) additional twelve (12) month period.

The vendors notified Purchasing in writing that their prices will remain firm through October 17, 2024. Information Technology notified Purchasing in writing that they are pleased with the vendors and want to renew.

SAP Consulting Services are used to supplement the Information Technology Department (ITD) SAP team's capacity for implementation projects covered under operating costs. Currently, the team's capacity supports only daily operations. ITD is actively working to fill the open positions to support the additional work, but due to attrition and compensation challenges, this process is taking time.

Therefore, it is the joint recommendation of Information Technology and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-172, Annual Contract for SAP Consultant Services, for another twelve (12) month period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP
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### **FISCAL IMPACT**

Expenses for last year were approximately \$480,278.27. The County's future cost will be determined by services provided on an as-needed basis.

The department has included funding in the FY 2024 budget request in account 10000-2024/1810410000/569011.