



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 6

DATE: 09/05/2023

**SUBJECT: BID NO. F2023170 - ANNUAL CONTRACT FOR MOVING
SERVICES - COUNTYWIDE - VARIOUS VENDORS - PER UNIT
PRICE AND HOURLY RATE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2023170, Annual Contract for Moving Services, Countywide, to the following vendors at the per unit price and hourly rate:

Primary	Lord's Relocation Services, d/b/a All Points of Texas LLC
Secondary	ExServ Facility Services, Inc.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Fifty-six (56) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Three (3) bids and one (1) no-bid were received.

Bids were evaluated by Purchasing. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 1, 2023, with two (2) options for renewal periods of twelve (12) months each.

The services provided under this contract are planned moves that are typically once or twice per year, but whose costs may collectively exceed \$25,000.00 in a given year. Daily and small moves are handled internally.

Therefore, it is the recommendation of Purchasing that Bid No. F2023170, Annual Contract for Moving Services, be awarded to the vendors listed above at the per unit price and hourly rate.

FISCAL IMPACT

Expenses for last year were approximately \$20,249.00. Services are provided on an as-needed basis. Funding is available in 10000-2024/Various Cost Centers/576111

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
---------------	------------	------------------------------	--