



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 59

DATE: 08/15/2023

SUBJECT: APPROVAL OF CONTRACT RENEWAL BETWEEN TARRANT COUNTY AND THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES - VITAL STATISTICS SERVICES TO PROVIDE ACCESS TO THE TEXAS ELECTRONIC REGISTRATION REMOTE SYSTEM FOR THE PURPOSE OF ISSUING BIRTH CERTIFICATES BY THE COUNTY CLERK

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve contract number HHSREV100003183 between Tarrant County and the Texas Department of State Health Services – Vital Statistics Services (DSHS-VSS) to provide access to the Texas Electronic Registration Remote System (TER Remote System) for the purpose of issuing individual birth certificates by the County Clerk.

BACKGROUND

On December 17, 1991, the Commissioners Court, through Court Order #66483, approved a contract with the Texas Department of Health/Bureau of Vital Statistics (now known as the Texas Department of State Health Services) for the County Clerk to issue remote certified birth certificates from the State's Remote Birth Certificate System. Prior to the activation of the system, the County Clerk was limited to issuing only local Tarrant County birth certificates.

The current contract expires August 31, 2023. The new contract term is September 1, 2023 through August 31, 2028. The fee charged to the requesting party is \$23.00 per certificate. The County Clerk reimburses \$1.83 to DSHS and \$1.80 to the Work and Family Policies Fund for each certificate printed.

The requirement for 2018 was the Texas Health and Human Services (HHS) Enterprise Data Use Agreement – Attachment A Security and Privacy Initial Inquiry (SPI), and a new requirement for 2023 is the HHS Contract Affirmations Attachment B.

The contract has been approved as to form by the Criminal District Attorney's Office and the HHS Enterprise Data Use Agreement – Attachment 2 Security and Privacy Initial Inquiry (SPI) has been reviewed and approved by the Criminal District Attorney's Office and the Information Technology Department.

SUBMITTED BY:	County Clerk	PREPARED BY: APPROVED BY:	Michelle Moore
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FISCAL IMPACT

Tarrant County has issued 55,286 remote certified birth certificates and subsequently received approximately \$1,271,578.00 in revenue as of July 25, 2023 for the contract dated September 1, 2018 through August 31, 2023

Please Note: Due to the volume, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Court's agenda on the Tarrant County Website or in the Commissioners Court records within the County Clerk's Office.