



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 12

DATE: 08/15/2023

SUBJECT: **RFP NO. 2021-154 - ANNUAL CONTRACT FOR TEMPORARY PERSONNEL FOR EVENT-RESPONSE DATA ANALYSIS - PUBLIC HEALTH - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of RFP No. 2021-154, Annual Contract for Temporary Personnel for Event-Response Data Analysis, for the second and final optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On October 19, 2021, the Commissioners Court, through Court Order #136628, awarded RFP No. 2021-154, Annual Contract for Temporary Personnel for Event-Response Data Analysis, for Public Health, to the following vendors:

Primary      Management Recruiters of Fort Worth-SW, L.P.,  
                    d/b/a Siter-Neubauer and Associates  
                    TEKsystems Global Services, LLC  
                    Medasource  
                    Marathon Staffing Group, Inc.  
                    COGENT Infotech Corporation  
                    Infojini, Inc.

The awards were based upon the evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

This contract exists so the County may quickly address the possible need to hire temporary personnel who collect and analyze data and conduct public outreach in relation to significant events, such as disease outbreaks and natural disasters. The positions included in this contract are Epidemiology Specialists, Preparedness Coordinators, GIS Support Specialists, Health Educators, Population Health Informatics Analysts, Electronic Health Record (EHR) Specialists, Communication and Outreach Specialists, Program Evaluation Specialists, and Data Analysts. Temporary personnel that are currently working under this contract are dealing with the backlog of work and data quality issues.

On September 6, 2022, the Commissioners Court, through Court Order #139058, approved renewal of RFP No. 2021-154, Annual Contract for Temporary Personnel for Event-Response Data Analysis, for Public Health, with the above referenced vendors.

|               |            |                              |                                              |
|---------------|------------|------------------------------|----------------------------------------------|
| SUBMITTED BY: | Purchasing | PREPARED BY:<br>APPROVED BY: | Brad Richards<br>Chris Lax, CPSM, CPSD, CPCP |
|---------------|------------|------------------------------|----------------------------------------------|



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 08/15/2023 PAGE 2 OF 12

The vendors notified Purchasing in writing that they will extend the same contract terms through October 18, 2024. Public Health notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Public Health and Purchasing that the Commissioners Court approve renewal of RFP No. 2021-154, Annual Contract for Temporary Personnel for Event-Response Data Analysis, for another twelve (12) month period.

### **FISCAL IMPACT**

Expenses for last year were approximately \$651,791.19. Services are provided on an as-needed basis. The department has included funding in the FY 2024 budget request.