



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 10

DATE: 08/15/2023

**SUBJECT: RFP NO. 2021-137 - ANNUAL CONTRACT FOR JAIL SYSTEM
FOOD SERVICES - SHERIFF'S OFFICE - VARIOUS VENDORS -
EXERCISE SECOND OPTION FOR RENEWAL - SAME CONTRACT
TERMS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2021-137, Annual Contract for Jail System Food Services, for the second optional twelve (12) month period at the rate of \$1.428 per meal for inmates and \$4.630 per meal for officers. All previous terms of the contract shall remain in full force and effect.

BACKGROUND

On September 28, 2021, the Commissioners Court, through Court Order #136503, awarded RFP No. 2021-137, Annual Contract for Jail System Food Services, for the Sheriff's Office, to the following vendors at the price per meal listed in the sliding scale of the RFP specifications:

| | |
|-----------|--|
| Primary | Five Star Correctional Services, Inc. |
| Secondary | Selrico Services, Inc. |
| Alternate | Trinity Services Group, Inc. d/b/a Trinity Corrections Services, Inc. in Texas |

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options for renewal for five (5) additional twelve (12) month periods.

This contract is for the serving of inmate and officer meals three (3) times a day, 365 days per year. The per meal price is based on a sliding scale based on the number of meals served.

On April 26, 2022, the Commissioners Court, through Court Order #138012, approved cancellation of the primary award to Five Star Correctional Services, Inc. and awarded to the next proposals meeting specifications to the following vendors:

| | |
|-----------|--|
| Primary | Selrico Services, Inc. |
| Secondary | Trinity Services Group, Inc. d/b/a Trinity Corrections Services, Inc. in Texas |

On September 20, 2022, the Commissioners Court, through Court Order #139200, approved first renewal of RFP No. 2021-137, Annual Contract for Jail System Food Services, with the vendors listed above.

SUBMITTED BY: Purchasing

PREPARED BY: Elizabeth Pietzsch, CPSM
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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REFERENCE NUMBER: _____ DATE: 08/15/2023 PAGE 2 OF 10

In a letter dated July 10, 2023, Selrico Services, Inc. requested a price redetermination of \$1.428 per meal for inmates and \$4.630 per meal for officers, as outlined in Section III of the RFP and in accordance with the sliding scale defined on Page 13 of the RFP. This section provides that a price redetermination may be considered prior to exercising a contract renewal option. The price redetermination is based upon the Consumer Price Index, All Urban Consumers (CPI-U), for prices in the Dallas-Fort Worth and Arlington area published by the Bureau of Labor Statistics.

The vendors notified Purchasing in writing that they will extend the same contract terms through September 30, 2024. The Sheriff's Office notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2021-137, Annual Contract for Jail System Food Services, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$6,761,625.00. The department has included funding in the FY 2024 budget request.