



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/15/2023

SUBJECT: BID NO. F2023169 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF STANDBY GENERATOR EQUIPMENT - FACILITIES MANAGEMENT - DIVERSIFIED POWER SYSTEMS, INC. - PER UNIT PRICE, HOURLY RATE, AND MARKUP FOR PARTS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2023169, Annual Contract for Preventative Maintenance and Repair of Standby Generator Equipment, for Facilities Management, to Diversified Power Systems, Inc. at the per unit price, hourly rate, and markup for parts.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred eighteen (218) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on June 28, 2023 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. One (1) bid and three (3) no-bids were received.

The bid received from Diversified Power Systems, Inc. meets all specifications and is acceptable to Facilities Management.

The services provided under this contract include seasonal preventative maintenance visits to all generators and associated equipment located in all County buildings. These visits ensure that generators are in optimal condition and can provide back-up power in the event of a power outage, ensuring all essential systems remain online.

The term of the contract is twelve (12) months, effective September 28, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2023169, Annual Contract for Preventative Maintenance and Repair of Standby Generator Equipment, be awarded to Diversified Power Systems, Inc. at the per unit price, hourly rate, and markup for parts.

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Brad Richards Chris Lax, CPSM, CPSD, CPCP |
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FISCAL IMPACT

Expenses for last year were approximately \$169,865.94. The County's future costs will be determined by the services provided on an as-needed basis. The department has included funding in the FY 2024 budget request.