



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 08/15/2023

**SUBJECT: RFP NO. F2023168 - ANNUAL CONTRACT FOR  
PSYCHOLOGICAL/PSYCHIATRIC/PSYCHOSEXUAL  
EVALUATIONS - COMMUNITY SUPERVISION AND  
CORRECTIONS DEPARTMENT - PSYCHOTHERAPY SERVICES  
AND YOKEFELLOWS - PER CONTRACT TERMS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. F2023168, Annual Contract for Psychological/Psychiatric/Psychosexual Evaluations, for Community Supervision and Corrections Department (CSCD), to Psychotherapy Services and Yokefellows at the per contract terms.

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred five (105) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 26, 2023 was attended by one (1) vendor as well as representatives from CSCD and Purchasing. Two (2) proposals were received.

Proposals were evaluated by CSCD and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

DPTV Tango LLC d/b/a Business Operates Solutions was deemed non-responsive for failure to provide all submittal requirements necessary for evaluation, including vendor qualifications and experience, responsiveness to the RFP requirements and specifications, and proposed approach and management.

A Best and Final Offer was requested from the highest scoring vendor which resulted in a 7% reduction in total price. The proposal received from Psychotherapy Services and Yokefellows meets all specifications and is acceptable to CSCD.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPSD, CPCP
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These evaluations provide a systematic assessment of a defendant's psychological, psychiatric, social, and sexual history, deviant or paraphilic interests, and the risk of sexual reoffending in the future. It is used to diagnose problems with memory, thought processes, and behaviors, and consists of a series of formal or structured tests as well as clinical interviews designed to identify and describe emotional, behavioral, or learning problems. The evaluation is intended to identify any particular treatment needs of the defendants and to propose a treatment plan to meet those needs. CSCD uses these evaluation services as supervision tools for defendants to enhance the effectiveness of community supervision and promote public safety, to identify any underlying mental health issues or risk that may affect their rehabilitation and reintegration into society.

The term of the contract is twelve (12) months, effective September 1, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. F2023168, Annual Contract for Psychological/Psychiatric/Psychosexual Evaluations, be awarded to Psychotherapy Services and Yokefellows at the per contract terms.

## **FISCAL IMPACT**

Expenses for last year were approximately \$35,000.00. Funding source for this contract is provided by various CSCD grant funds. No Tarrant County funds are required.