



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 19

DATE: 08/15/2023

**SUBJECT: BID NO. F2023121 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE ON ICE MACHINES/DISPENSERS, WALK-IN COOLERS, AND WALK-IN FREEZERS - FACILITIES MANAGEMENT - ALPHA MECHANICAL CONTRACTORS, LLC - PER UNIT PRICE, HOURLY RATE, AND MARKUP FOR PARTS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2023121, Annual Contract for Preventative Maintenance on Ice Machines/Dispensers, Walk-In Coolers, and Walk-In Freezers, for Facilities Management, to Alpha Mechanical Contractors, LLC at the per unit price, hourly rate, and markup for parts.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred thirty-three (133) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted to the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on June 14, 2023. One (1) bid and five (5) no-bids were received.

The bid received from Alpha Mechanical Contractors, LLC meets all specifications and is acceptable to Facilities Management.

This contract is used to provide maintenance on all ice machines and dispensers, walk-in coolers, and walk-in freezers located in the County's various buildings listed on the attached spreadsheet. Services include four (4) complete ice machine preventative maintenance visits and two (2) complete walk-in freezer-cooler preventative maintenance visits which includes checking supply voltage, compressor amp, wiring connection, water pump, condensing temperature, fan blades, replacing filters, and other manufacturers recommended services.

The term of the contract is twelve (12) months, effective October 1, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2023121, Annual Contract for Preventative Maintenance on Ice Machines/Dispensers, Walk-In Coolers, and Walk-In Freezers, be awarded to Alpha Mechanical Contractors, LLC at the per unit price, hourly rate, and markup for parts.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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### **FISCAL IMPACT**

Expenses for last year were approximately \$139,804.30. The County's future costs will be determined by the services provided on an as-needed basis. The department has included funding in the F Y24 budget request.