



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 07/18/2023

**SUBJECT: APPROVAL OF AN OUT-OF-STATE TRAVEL REQUEST AND
EXCEPTION TO THE TRAVEL POLICY - SHERIFF'S OFFICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve an out-of-state travel request and exception to the County's Travel Policy, allowing use of a County vehicle outside the state of Texas by the Sheriff's Office.

BACKGROUND

The Sheriff's Office is requesting approval for Michael Opdahl, Sommer Garza, and Jeffrey Lang, to attend the JobNewsUSA Job Fair on July 26, 2023, in Oklahoma City, Oklahoma. In addition, the Sheriff's Office is requesting approval of an exception to the Travel Policy for the attendees to use one (1) County vehicle to travel to and from Oklahoma City, Oklahoma.

In efforts to fill the 230 detention officers and thirty-six (36) deputy positions, the Sheriff's Office is expanding recruitment efforts to nearby states. The use of a County vehicle will allow the three (3) attendees to drive to the one-day Job Fair and back, providing a more cost-effective alternative than purchasing plane tickets for each attendee.

FISCAL IMPACT

Travel expenditures in the amount of \$839.00 will include the cost of fuel and registration. Funds are available in account 579031/10000-2023/2110110000.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Vanessa A. Perez
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