



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 3

DATE: 07/18/2023

**SUBJECT: APPROVAL OF A CHANGE TO THE TABLE OF ORGANIZATION –  
SHERIFF’S OFFICE**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a change to the Table of Organization for the Sheriff’s Office to add a new Temporary Employee position effective on July 19, 2023.

## **BACKGROUND**

The Sheriff’s Office is requesting that a new Temporary Employee position be created to develop, improve, and implement institutional processes, plans, and strategies. This position will be funded through ARPA. The position will work with the Sheriff, Command Staff, and County leadership to make recommendations on how to fill vacancies, identify potential process improvements, make branding recommendations, create programs for encouraging advancement within the department, and devise and help execute a comprehensive plan to address and resolve identified areas of concern. The incumbent will drive and cultivate change for long-term performance improvement.

The selection committee for this position will include designees from the County Judge’s Office, the Sheriff’s Office, the Commissioners Court’s law enforcement liaison (currently Commissioner Manny Ramirez), and the County Administrator’s Office. As processes and plans are researched and developed, the incumbent will provide monthly reports to the Sheriff and the Commissioners Court’s law enforcement liaison.

This item has been recommended for ARPA/FRF funding. Additional positions under this special fund may be requested in the future. Positions funded by grants or special funds may be eliminated due to loss of funding at any time, and Tarrant County has no obligation to assume funding for these positions.

## **FISCAL IMPACT**

The annual fiscal impact to ARPA funding is not expected to exceed \$215,300.06 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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