



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 07/18/2023

SUBJECT: **APPROVAL OF CHANGE ORDER NO.2 TO THE HOLT  
CONSTRUCTION CORP. CONSTRUCTION SERVICES CONTRACT  
RELATED TO THE ELECTIONS MERCANTILE LEASE SPACE  
FINISH OUT PROJECT**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Change Order No. 2 to the Holt Construction Corp. Construction Services Contract for the Elections Mercantile Lease Space Finish Out Project.

**BACKGROUND**

On August 9, 2022, the Commissioners Court, through Court Order #138779, awarded Bid No. 2022-111 for a construction services contract with Holt Construction Corp. in the amount of \$3,001,329.00.

On March 28, 2023, the Commissioners Court, through Court Order #140591, approved Change Order No. 1 to the Holt Construction Corp. contract which reduced the contract by (\$8,504.00) for a revised total contract amount of \$2,992,825.00.

Change Order No. 2 increases the total contract price by \$11,935.60 and includes:

1. Proposed Change Order (PCO) #2 – For reconfiguration of the Mobile Storage System and the addition of a new secure wire cage for future vertical lift storage modules. Revisions also include additional empty conduits and the relocation of cameras and access control per Architect's Supplemental Instruction (ASI) #4.  
*Add \$1,034.13*
2. PCO #4 – For unforeseen conditions resulting in added scope for removing the existing 10" heating ventilation and air conditioning insulated pipe, replace with 18" hard pipe, and re-insulate the pipe with R-6 duct wrap per Request For Information (RFI) #3.  
*Add \$7,216.70*
3. PCO #5 – For unforeseen conditions resulting in added scope for installing a digital time clock to control five (5) exhaust fans in restroom area that were not included in original specification.  
*Add \$2,406.23*
4. PCO #7 – For added electrical scope to change from the originally specified three phase motor to a single-phase motor for the five (5) overhead doors.  
*Add \$1,278.54*

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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Change Order No. 2 does not add any additional days to the contract time.

### **FISCAL IMPACT**

The total cost for Change Order No. 2 is \$11,935.60 which increases the total contract price from \$2,992,825.00 to \$3,004,760.60. Funding is available in account 569011/45100-2023/3110902000 IO#301384.

Original Contract Total	\$3,001,329.00
Change Order No. 1	\$ (8,504.00)
Change Order No. 2	<u>\$ 11,935.60</u>
Revised Contract Total	\$3,004,760.60