



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 07/18/2023

**SUBJECT: BID NO. 2022-002 - ANNUAL CONTRACT FOR  
EXTERMINATING/PEST CONTROL AND BEE REMOVAL  
SERVICES - FACILITIES MANAGEMENT - PEST PROOF  
EXTERMINATING SERVICES - EXERCISE SECOND AND FINAL  
OPTION FOR RENEWAL - SAME FIRM FIXED PRICES AND  
HOURLY RATES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-002, Annual Contract for Exterminating/Pest Control and Bee Removal Services, for the second and final optional twelve (12) month period at the same firm fixed prices and hourly rates.

**BACKGROUND**

On October 19, 2021, the Commissioners Court, through Court Order #136629, awarded Bid No. 2022-002, Annual Contract for Exterminating/Pest Control and Bee Removal Services, for Facilities Management, to Pest Proof Exterminating Services.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On July 26, 2022, the Commissioners Court, through Court Order #138679, approved renewal of Bid No. 2022-002, Annual Contract for Exterminating/Pest Control and Bee Removal Services, for Facilities Management, with Pest Proof Exterminating Services.

The vendor notified Purchasing in writing that their prices will remain firm through October 18, 2024. Facilities Management notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-002, Annual Contract for Exterminating/Pest Control and Bee Removal Services, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$34,472.00. Services are provided on an as-needed basis. Funding is available in account 569011/10000-2023/Various Cost Centers. The department has included funding in the FY 2024 budget request.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Teresa Ralls Chris Lax, CPSM, CPSD, CPCP
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