



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 07/18/2023

**SUBJECT: BID NO. 2023-148 - ANNUAL CONTRACT FOR WORK UNIFORMS -  
COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND  
DISCOUNT FROM LIST PRICE**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2023-148, Annual Contract for Work Uniforms, Countywide, to the following vendors at the per unit price and discount from list price:

Primary	Just Right Products, d/b/a FW Promo
Secondary	Cen-Tex Uniform Sales Inc.
Alternate	UniFirst Corporation

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred fifty-three (153) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 15, 2023 was attended by seven (7) vendors as well as representatives from Facilities Management, Precinct 2, Maintenance and Purchasing. Eight (8) bids were received.

Bids were evaluated by Facilities Management, the four (4) Precincts Maintenance divisions, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Bids received from Anchorage Medical, Promotional Designs Inc., and Promo Solutions did not meet specifications for failing to provide pricing for all items as required.

The term of the contract is twelve (12) months, effective July 24, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, the four (4) Maintenance Precincts, and Purchasing that Bid No. 2023-148, Annual Contract for Work Uniforms, be awarded to the vendors listed above at the per unit price and discount from list price.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Niki Jones Chris Lax, CPSM, CPSD, CPCP
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### **FISCAL IMPACT**

Expenses for last year were approximately \$139,857.47. Orders are placed on an as-needed basis. Funding is available in the following accounts:

522041/26100-2023/6110300000  
522041/26100-2023/6210300000  
522041/26100-2023/6310300000  
522041/26100-2023/6410300000  
522041/10000-2023/Various Cost Centers

The departments have included funding in the FY 2024 budget requests.