



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 07/11/2023

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES CONTRACT  
BETWEEN TARRANT COUNTY AND BENNETT PARTNERS FOR  
ARCHITECTURAL AND ENGINEERING SERVICES FOR THE  
EMERGENCY INTERCOM SYSTEMS REPLACEMENT PROJECT  
AT THE CORRECTIONS CENTER**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a professional services contract between Tarrant County and Bennett Partners for architectural and engineering services for the Emergency Intercom Systems Replacement Project at the Corrections Center, located at 100 N. Lamar St. Fort Worth.

**BACKGROUND**

The Corrections Center currently has two (2) standalone, analog emergency intercom systems. One system is located in the Booking Unit on the 2nd floor and is operated by the Sheriff's Office Booking Staff. The second system is located in the Medical Unit on the 5th floor and is operated by the Sheriff's Office Special Management Staff. Both systems have reached obsolescence and replacement parts are no longer available. Funding to upgrade and replace the current intercom systems with the same brand of intercom systems currently in use on the other floors of the Corrections Center was approved in the FY 2023 Facilities Management Capital Budget.

On April 26, 2022, the Commissioners Court, through Court Order #138003, approved a Request For Qualification (RFQ) 2022-098 – Annual Contract for Professional Architectural-Engineering Services, for Various Tarrant County Projects. With approval of RFQ 2022-098, the Facilities Management Department and Purchasing Department were granted approval to utilize the selected firms for indefinite deliveries and indefinite quantities of work, as outlined in the RFQ, at the hourly rates in the respective rate schedules for each firm. Firms are issued a Tarrant County purchase order or are required to sign a contract for individual projects, depending on the type and cost of the work. Bennett Partners was one (1) of the firms that received the highest evaluated ratings from the evaluation committee by having qualifications that meet the County's needs for indefinite quantities of work as outlined in the RFQ.

With approval of this professional service contract, Bennett Partners will provide architectural and engineering services for the Emergency Intercom Replacement Project at the Correction Center. The scope of services shall include, but not be limited to the following:

- 1.1 Construction Document Phase
- 1.2 Permitting and Bidding/Negotiation Phase
- 1.3 Construction Contract Administration Phase
- 1.4 Project Close-Out Phase

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Chad Raines Michael Amador
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The Criminal District Attorney's Office has reviewed this contract as to form.

### **FISCAL IMPACT**

Funding in the amount of \$34,200.00 is available in account 540000/45100-2023/3110307000.