



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 07/11/2023

SUBJECT: **APPROVAL OF A BUILDING RENOVATION ON THE SIXTH FLOOR OF THE PLAZA BUILDING FOR THE TARRANT COUNTY SHERIFF'S OFFICE WARRANTS DIVISION**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a building renovation on the 6th floor of the Plaza Building for the Tarrant County Sheriff's Office Warrants Division, located at 200 E. Taylor Street, Fort Worth.

**BACKGROUND**

In the FY 2023 budget, the Commissioners Court approved funds to construct a new office in the Tarrant County Sheriff's Office Warrants Division suite to allow better visibility and oversight of staff by the Warrants Division Supervisor.

The Tarrant County Sheriff's Office Warrants Division has requested the addition of one (1) new office for the Warrants Division Supervisor in a centralized location of the suite. This will require the relocation of two (2) modular furniture units into the Supervisor's current office (Room 622) and the construction of a new office (Room 619A) where the two (2) modular furniture units are currently located.

The renovation will consist of the installation of walls, windows, doors, mechanical, electrical, lighting, fire sprinkler and fire alarm components. Two (2) modular furniture units will be reconfigured and relocated along with their respective electrical and data components.

**FISCAL IMPACT**

Funding in the amount of \$27,200.00 is available in account 54000/45100-2023/3110210000.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Brad Phelps Michael Amador
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