



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 06/06/2023

SUBJECT: **BID NO. 2022-138 - ANNUAL CONTRACT FOR RENTAL OF TABLES AND CHAIRS - ELECTIONS ADMINISTRATION - BUSINESS INTERIORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-138, Annual Contract for Rental of Tables and Chairs, for the first optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On June 7, 2022, the Commissioners Court, through Court Order #138285, awarded Bid No. 2022-138, Annual Contract for Rental of Tables and Chairs, for Elections Administration, to Business Interiors.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that their prices will remain firm through July 26, 2024. Elections Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that the Commissioners Court approve the renewal of Bid No. 2022-138, Annual Contract for Rental of Tables and Chairs, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$41,812.00. Orders are placed on an as-needed basis. Funding is available in account 578051/10000-2023/1420000000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Julie Nichols Chris Lax, CPSM, CPSD, CPCP
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