



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/06/2023

SUBJECT: **BID NO. 2021-118 - ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR PREVENTATIVE MAINTENANCE AND REPAIR - FACILITIES MANAGEMENT - D.H. PACE COMPANY, INC. - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES, HOURLY RATE, AND MARKUP FOR PARTS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2021-118, Annual Contract for Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for the second and final optional twelve (12) month period at the same firm fixed prices, hourly rate, and markup for parts.

BACKGROUND

On September 7, 2021, the Commissioners Court, through Court Order #136250, awarded Bid No. 2021-118, Annual Contract for an Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for Facilities Management, to D.H. Pace Company, Inc.

On July 26, 2022, the Commissioners Court, through Court Order #138676, approved renewal of Bid No. 2021-118, Annual Contract for an Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, with D.H. Pace Company, Inc.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that their prices will remain firm through September 17, 2024. Facilities Management notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2021-118, Annual Contract for an Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$111,226.33. Services are provided on an as-needed basis. Funding is available in account 532011/10000-2023/Various Cost Centers.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Rita C. Pauley, CPO Chris Lax, CPSM, CPSD, CPCP
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