



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/06/2023

**SUBJECT: BID NO. 2022-158 - ANNUAL CONTRACT FOR JANITORIAL
SUPPLIES - COUNTYWIDE - VARIOUS VENDORS - EXERCISE
FIRST AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED
PRICES AND DISCOUNT FROM LIST PRICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-158, Annual Contract for Janitorial Supplies, for the first and final optional twelve (12) month period at the same firm fixed prices and discount from list price to the following vendors:

Primary

The Bargain Source	6 of 27 items
Brady Industries of Texas LLC	5 of 27 items
Eagle Brush & Chemical	5 of 27 items
Pollock Investments, Inc.	3 of 27 items
Wedge Supply, LLC	2 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	2 of 27 items
Quill LLC	2 of 27 items
M.A.N.S. Distributors, Inc.	1 of 27 items

Secondary

Brady Industries of Texas LLC	7 of 27 items
M.A.N.S. Distributors, Inc.	6 of 27 items
The Bargain Source	3 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	2 of 27 items
Wedge Supply, LLC	1 of 27 items
Quill LLC	1 of 27 items
Pollock Investments, Inc.	1 of 27 items

Alternate

Wedge Supply, LLC	5 of 27 items
M.A.N.S. Distributors, Inc.	5 of 27 items
HD Supply Facilities Maintenance, Ltd.	3 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	3 of 27 items
Brady Industries of Texas LLC	2 of 27 items
Pollock Investments, Inc.	1 of 27 items
Quill LLC	1 of 27 items

SUBMITTED BY: Purchasing

PREPARED BY: Teresa Ralls
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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BACKGROUND

On July 26, 2022, the Commissioners Court, through Court Order #138664, awarded Bid No. 2022-158, Annual Contract for Janitorial Supplies, Countywide, to the following vendors:

Primary

The Bargain Source	6 of 27 items
Brady Industries of Texas LLC	5 of 27 items
Eagle Brush & Chemical	5 of 27 items
Pollock Investments, Inc.	5 of 27 items
Wedge Supply, LLC	2 of 27 items
Competitive Choice, Inc.	1 of 27 Items
M.A.N.S. Distributors, Inc.	1 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	1 of 27 items
Quill LLC	1 of 27 items

Secondary

Brady Industries of Texas LLC	7 of 27 items
M.A.N.S. Distributors, Inc.	6 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	3 of 27 items
Competitive Choice, Inc.	2 of 27 items
Empire Paper Company	2 of 27 items
Pyramid Paper Company d/b/a Pyramid School Products	2 of 27 items
The Bargain Source	2 of 27 items
Wedge Supply, LLC	2 of 27 items
Quill LLC	1 of 27 items

Alternate

Wedge Supply, LLC	5 of 27 items
HD Supply Facilities Maintenance, Ltd.	3 of 27 items
M.A.N.S. Distributors, Inc.	3 of 27 items
Matera Paper Company d/b/a Ferguson Facilities Supply	3 of 27 items
Pollock Investments, Inc.	3 of 27 items
Pyramid Paper Company d/b/a Pyramid School Products	3 of 27 items
Brady Industries of Texas LLC	2 of 27 items
Competitive Choice, Inc.	1 of 27 items
Empire Paper Company	1 of 27 items
Quill LLC	1 of 27 items
The Bargain Source	1 of 27 items

The awards were based upon low bid meeting specifications and contained an option to renew for one (1) additional twelve (12) month period.



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Competitive Choice, Inc., Empire Paper Company, and Pyramid Paper Company d/b/a Pyramid School Products elected not to renew. The remaining vendors notified Purchasing in writing that their prices will remain firm through July 30, 2024.

Pollock Investments, Inc. requested a price increase, per the contract terms, for items #11, #15, #16, #18 and #24. They will remain Primary vendor for items #15 and #18 and Secondary for item #24. The price increase requested for items #11 and #16 were not accepted.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. 2022-158, Annual Contract for Janitorial Supplies, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$121,600.00. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in the following accounts:

- 522051/10000-2023/Various Cost Centers
- 521011/CARPA-2023/Various Cost Centers
- 523011/26100-2023/Various Cost Centers