



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/06/2023

SUBJECT: BID NO. 2023-124 - ANNUAL CONTRACT FOR COMPUTER ACCESSORIES, PERIPHERALS, AND OTHER MISCELLANEOUS HARDWARE - COUNTYWIDE - VARIOUS VENDORS - PER DISCOUNT FROM MSRP

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. 2023-124, Annual Contract for Computer Accessories, Peripherals, and Other Miscellaneous Hardware, Countywide, to the following vendors at the per discount from MSRP:

Primary	Beepsmart Communications, Inc.	5 of 14 Items
	d/b/a Smart Group Systems	
	Dahill Office Technology Corporation	4 of 14 Items
	d/b/a Xerox Business Solutions Southwest	
	The Tree House, Inc.	3 of 14 Items
	GCS Imaging, Inc.	2 of 14 Items
Secondary	Southern Computer Warehouse	5 of 14 Items
	Dahill Office Technology Corporation	4 of 14 Items
	d/b/a Xerox Business Solutions Southwest	
	Beepsmart Communications, Inc.	2 of 14 Items
	d/b/a Smart Group Systems	
	GCS Imaging, Inc.	2 of 14 Items
	The Tree House, Inc.	1 of 14 Items

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred sixty-nine (369) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Fourteen (14) bids were received.

Bids were evaluated by Purchasing representatives. Award recommendations are to the low bids meeting specifications.

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M., A.P.P.
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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3-C Technology, LLC did not meet specifications for all items for failure to bid a firm fixed percentage discount as required. RLS Interests, Inc. d/b/a Prime Systems was deemed non-responsive for failure to provide three (3) references as required. SHI Government Solutions did not meet specifications for items 5, 7, and 8 for failure to bid a firm fixed percentage discount as required. CTS Mobility, Ltd did not agree to secondary award.

Tie bids were received for primary award of item 11 and secondary award of item 12. The award recommendation(s) were determined in accordance with Commissioners Court Order No. 60616, Procedure for Awarding Tie Bids.

The term of the contract is twelve (12) months, effective June 23, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Purchasing that Bid No. 2023-124, Annual Contract for Computer Accessories, Peripherals, and Other Miscellaneous Hardware, be awarded to the vendors listed above at the per discount from MSRP.

This contract is utilized Countywide when computer accessories, peripherals, and other miscellaneous information technology hardware items are requested.

FISCAL IMPACT

Expenses for last year were approximately \$114,618.00. Orders are placed on an as-needed basis.