



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 06/06/2023

**SUBJECT: BID NO. 2023-105 - ANNUAL CONTRACT FOR SECURITY GUARD SERVICES - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2023-105, Annual Contract for Security Guard Services, Countywide, to the following vendors at the per unit price:

Primary	ZF Collective, LLC
Secondary	Vets Securing America, Inc.
Alternate	TriCorps Security, Inc.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Thirty-eight (38) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on March 30, 2023 was attended by twelve (12) vendors as well as representatives from Budget and Risk Management, Facilities Management, Resource Connection, and Purchasing. Eight (8) bids and one (1) no-bid were received.

A pre-award meeting was held on May 11, 2023 with ZF Collective, LLC, Facilities Management, Resource Connection, Sheriff's Office, and Purchasing representatives.

The bids were evaluated by Budget and Risk Management, Facilities Management, Resource Connection, Sheriff's Office, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Deltacon Global, Inc., d/b/a Deltacon Security is not recommended for award due to pricing errors including failure to include employment taxes and overhead cost in billable overtime rates. Also failure to include the price of the vehicles for locations that require vehicles and failure of all three (3) references to respond to Tarrant County's reference checks after four (4) contact attempts. Securemedy, Inc. was deemed non-responsive for failure to submit a signed Addendum 1 as required. Texas Industrial Security, Inc. failed to meet specifications for failure to bid all sections and items as required.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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Therefore, it is the joint recommendation of the Evaluation Committee and Purchasing that Bid No. 2023-105, Annual Contract for Security Guard Services, be awarded to the vendors listed above at the per unit price.

The County utilizes security guard services to supplement staffing for the Sheriff's Office, to monitor the juror parking at LaGrave Field, to monitor inside and outside facilities at Public Health, and for 24/7 security at the Resource Connection campus.

The term of the contract is twelve (12) months, effective July 12, 2023, with one (1) option for a renewal period of twelve (12) months.

### **FISCAL IMPACT**

Annual expenditures are estimated to be approximately \$2,757,029.37. The County's future costs will be determined by the services provided on an as-needed basis and funding is available in the following funds: 10000-2023, 51100-2023, and CARPA-2023 FIC2C depending on the location of the services being provided.