



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 23

DATE: 05/02/2023

**SUBJECT: BID NO. 2021-104 - ANNUAL CONTRACT FOR ROOFING AND WATERPROOFING REPAIR SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES, HOURLY RATE, AND DISCOUNT FROM LIST PRICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners approve renewal of Bid No. 2021-104, Annual Contract for Roofing and Waterproofing Repair Services, for the second and final optional twelve (12) month period at the same firm prices, hourly rate, and discount from list price to the following vendors:

- Primary Castro Roofing of Texas, LLC
- J. Reynolds & Co., a Tecta America Company, LLC
- Jeff Eubank Roofing Co., Inc.
- K Post Company
- Knight Commercial Roofing, LLC
- Supreme Roofing, LP

**BACKGROUND**

On July 6, 2021, the Commissioners Court, through Court Order #135783, awarded Bid No. 2021-104, Annual Contract for Roofing and Waterproofing Repair Services, for Facilities Management, to the following vendors:

- Primary Castro Roofing of Texas, LLC
- Green Roofing and Construction, LLC
- J. Reynolds & Co., a Tecta America Company, LLC
- Jeff Eubank Roofing Co., Inc.
- K. Post Company
- Knight Commercial Roofing, LLC
- Supreme Roofing, LP

On July 14, 2022, the Commissioners Court, through Court Order #138366, approved renewal of Bid No. 2021-104, Annual Contract for Roofing and Waterproofing Repair Services, for the first optional twelve (12) month period.

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Sarah VanTassel Chris Lax, CPSM, CPSD, CPCP
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Green Roofing and Construction, LLC elected not to renew. The remaining vendors notified Purchasing in writing that their prices will remain firm through July 10, 2024. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2021-104, Annual Contract for Roofing and Waterproofing Repair Services, for another twelve (12) month period.

### **FISCAL IMPACT**

Expenses for last year were approximately \$101,819.00. The County's future cost will be determined by services provided on an as-needed basis. Funding is available in account 532011/10000-2023/Various Cost Centers.