



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 6

DATE: 05/02/2023

**SUBJECT: RFP NO. 2021-070 - ANNUAL CONTRACT FOR PRE-EMPLOYMENT PHYSICALS - HUMAN RESOURCES - OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A., D/B/A CONCENTRA MEDICAL CENTERS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of RFP No. 2021-070, Annual Contract for Pre-Employment Physicals, for the second and final optional twelve (12) month period to Occupational Health Centers of the Southwest, P.A., d/b/a Concentra Medical Centers at the same contract terms.

**BACKGROUND**

On July 20, 2021, the Commissioners Court, through Court Order #135875, awarded RFP No. 2021-070, Annual Contract for Pre-Employment Physicals, for Human Resources, to the following vendors:

- |           |  |
|-----------|--|
| Primary   | Occupational Health Centers of the Southwest, P.A.,<br>d/b/a Concentra Medical Centers |
| Secondary | KGI Holdings, LLC  |

On May 24, 2022, the Commissioners Court, through Court Order #138231, approved renewal of RFP No. 2021-070, Annual Contract for Pre-Employment Physicals, to Occupational Health Centers of the Southwest, P.A., d/b/a Concentra Medical Centers at the same contract terms. KGI Holdings, LLC elected not to renew.

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

Occupational Health Centers of the Southwest, P.A., d/b/a Concentra Medical Centers notified Purchasing in writing that they will extend the same contract terms through July 19, 2024. Human Resources notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Human Resources and Purchasing that the Commissioners Court approve renewal of RFP No. 2021-070, Annual Contract for Pre-Employment Physicals, for another twelve (12) month period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPSD, CPCP
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## **FISCAL IMPACT**

Expenses for last year were approximately \$75,000.00. Funding is available in account 575641/61900-2023/1911000000.