



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/18/2023

SUBJECT: RFP NO. 2022-109 - ANNUAL CONTRACT FOR DIGITAL FINGERPRINT SYSTEM - MEDICAL EXAMINER'S OFFICE - INCADENCE STRATEGIC SOLUTIONS, LLC - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2022-109, Annual Contract for Digital Fingerprint System, LLC for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On June 21, 2022, the Commissioners Court, through Court Order #138423, awarded RFP No. 2022-109, Annual Contract for Digital Fingerprint System, for the Medical Examiner's Office, to Incadence Strategic Solutions, LLC (formerly Incadence Strategic Solutions Corporation).

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that they will extend the same contract terms through June 20, 2024. The Medical Examiner's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

In addition, the vendor notified Purchasing that their name changed from Incadence Strategic Solutions Corporation to Incadence Strategic Solutions, LLC and that Incadence Strategic Solutions, LLC will honor all pricing and terms and conditions in the original contract.

Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2022-109, Annual Contract for Digital Fingerprint System, for another twelve (12) month period. The software allows for the following: direct fingerprint capture into a digital format that can be sent electronically to fingerprint databases in order to receive a real-time "hit" confirmation; the development of a digital 10 print card which alleviates the need to retain biohazard paper 10 print cards; and mobile printing capabilities in the event of a mass fatality incident to potentially improve the identification timeframe. These cards can be sent electronically to TXDPS or other law enforcement agencies.

FISCAL IMPACT

Funding in the amount of \$3,538.94 is available in account 578031/10000-2023/2310100000.

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Wanyu Chen Chris Lax, CPSM, CPSD, CPCP |
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