



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/18/2023

**SUBJECT: BID NO. 2023-093 - PURCHASE OF LARGE FORMAT OVERHEAD
SCANNER - HISTORIC PRESERVATION AND ARCHIVES**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court reject all bids for Bid No. 2023-093, Purchase of Large Format Overhead Scanner, and grant permission to rebid with revised specifications.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred thirty-five (235) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 27, 2023 was attended by three (3) vendors as well as representatives from Historic Preservation and Archives and Purchasing. Two (2) bids and one (1) no-bid were received.

After review of the submitted bids, it was determined that an RFP would be better suited for this procurement effort so that factors other than price can be considered. Such factors would include enhanced technical evaluation and reference checks, verifying successful implementation and performance quality of scanner being proposed, as well as evaluation of sample work product.

Therefore, it is joint recommendation of Historic Preservation and Archives and Purchasing that the Commissioners Court reject all bids received for Bid No. 2023-093, Purchase of Large Format Overhead Scanner, and grant permission to rebid with revised specifications.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPSD, CPCP
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