



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/04/2023

SUBJECT: **APPROVAL OF A WAIVER OF TERMINAL BENEFITS – PROBATE COURT 1**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a waiver of terminal benefits for Probate Court 1 for position number 20004089 – Probate Court Attorney/Investigator effective May 1, 2023.

BACKGROUND

The incumbent of the Probate Court Attorney/Investigator position will leave County service on April 30, 2023 with approximately four hundred (400) hours of vacation. This General Fund position is a statutory mandated position responsible for legal procedures for each guardianship case. The position handles the initiation of the investigation into the need for guardianship through the hearing or trial and continues with annual monitoring of the established guardianship until the ward dies, moves or is restored to capacity. Due to the critical duties performed by this position, Probate Court 1 requests a waiver of terminal benefits.

FISCAL IMPACT

The FY 2023 net cost to the General Fund will be approximately \$18,827.21 including fringe benefits. The cost of the waiver will be \$31,697.73 including fringe benefits. The salary savings for the remainder of FY 2023 will be approximately \$12,870.52 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Amber Duckworth Anjanie Ramnarine
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