



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/04/2023

SUBJECT: BID NO. 2022-102 - ANNUAL CONTRACT FOR LAWN AND SMALL ENGINE EQUIPMENT, PARTS, REPAIRS AND MAINTENANCE - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME HOURLY RATE AND MARKUP FOR PARTS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs and Maintenance, for Facilities Management, for the first optional twelve (12) month period at the same hourly rate and markup for parts.

BACKGROUND

On April 26, 2022, the Commissioners Court, through Court Order #138002, awarded Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs and Maintenance, for Facilities Management, to the following vendors:

Section 1	Primary Secondary Alternate	BNR Store 4, LLC d/b/a Jabo's Ace Hardware Leonard's Farm & Ranch Store, Inc. Coufal-Prater Equipment, LLC d/b/a United Ag & Turf (formerly Tom Loftus, Inc. d/b/a Austin Turf & Tractor)
Section 2	Primary	Coufal-Prater Equipment, LLC d/b/a United Ag & Turf (formerly Tom Loftus, Inc. d/b/a Austin Turf & Tractor)

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

Additionally, in an attached letter dated March 14, 2023, the primary vendor notified Purchasing of the acquisition and vendor name change from Tom Loftus, Inc. d/b/a Austin Turf & Tractor to Coufal-Prater Equipment, LLC d/b/a United Ag & Turf, effective August 29, 2022. Coufal-Prater Equipment, LLC d/b/a United Ag & Turf will honor all pricing and terms and conditions in the original contract.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs and Maintenance, for another twelve (12) month period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Rita C. Pauley, CPO Chris Lax, CPSM, CPSD, CPCP
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Facilities Management along with the four (4) Maintenance Precincts owns various inventory of light, medium and heavy-duty lawn equipment for maintenance, mowing, edging, weed-eating, leaf vacuuming, etc. The equipment requires regular preventative maintenance and parts replacement to run efficiently. With preventative maintenance, this extends the life of the equipment beyond the warranty period.

FISCAL IMPACT

Expenses for last year were approximately \$54,403.91. The County's future costs will be determined by services provided on an as-needed basis. Funding is available in account 532051/10000-2023/Various Cost Centers.